

2009-10 Outreach School Grants Program Request for Proposals

I. DESCRIPTION

The Outreach School is pleased to request proposals for support of research on distance learning through the Outreach School Grants Program. Grants awarded through the program are viewed as a reinvestment in the university's outreach mission by expanding our knowledge and understanding of the best practices in teaching, learning and support in distance education. In addition, the program will serve to enlarge the community of distance education practitioners sharing their experience and knowledge. The program is open to all University of Wyoming faculty and staff, as well as Wyoming community college faculty and staff and others within the distance education community of Wyoming pursuing research and/or inquiry based projects focused on distance education broadly defined, including but not limited to distance learning, adult learning, and support services. Such research will enable the Outreach School to better support the University's mission to serve the state. \$10,000 is available and awards cannot exceed \$2,500.

II. DEADLINE

The deadline for receipt of proposals is **5:00 PM October 23rd, 2009**. Please submit proposals as Word/Excel or PDF attachments electronically to Dr. Scott Seville, Associate Dean of Outreach, sseville@uwyo.edu. Late applications will not be considered.

III. ELIGIBILITY

The program is open to all University of Wyoming faculty and staff, as well as Wyoming community college faculty and staff and others within the distance education community of Wyoming pursuing research focused on distance education broadly defined, including but not limited to distance learning, adult learning, and support services.

IV. APPLICATION PROCESS AND EXPECTATIONS:

- Clear, direct, concise statements are encouraged. Reviewers will not be able to evaluate proposals written in discipline-specific language. Proposals exceeding stated page limits will not be considered.
- The proposal must include a statement of project goals and an assessment plan that documents success/failure in meeting goals of the proposed activity.
- **The application packet must include:** a cover sheet (attached) with a summary statement describing the project and expected outcomes; a narrative description of the project not exceeding 3 pages double-spaced; and a one page budget sheet with explanation of expenses.

- Proposals will be reviewed by the Outreach School Distance Learning Grants Committee which includes members of the OS Advisory Council and Outreach School faculty and staff.

- The projects will be reviewed with particular attention to:
 - Adherence to proposal guidelines.
 - Likelihood of the project being completed in one year.
 - Reasonable and plausible budget expenses.
 - Likelihood of results that will enhance distance education in Wyoming.

- Awards will be announced by November 13th, 2009 and recipients will have one year to implement and complete the proposed project.

- Recipients will commit to (1) completing the project for which the grant is given within the agreed-upon time period, (2) sharing their learning from their project through a report and presentation, and (3) may be required to participate in a continuing community of distance learning scholarship including meeting periodically (every 2-3 months) with other grant recipients.

- If you have questions please contact:

Dr. Scott Seville
Associate Dean of the Outreach School
Office: 307-268-2543
Mobile: 307-277-3106
sseville@uwyo.edu

**2009-10 Outreach School Grant Program
Cover Sheet**

Principal investigator (PI) name: _____

CoPIs: _____

PI Title: _____

PI Institution: _____

PI Address: _____

PI email: _____

Project title: _____

Summary statement: _____
